



STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
300 DON GASPAR  
SANTA FE, NEW MEXICO 87501-2786  
Telephone (505) 827-5800  
[www.ped.state.nm.us](http://www.ped.state.nm.us)

DR. VERONICA C. GARCÍA  
SECRETARY OF EDUCATION

BILL RICHARDSON  
Governor

June 1, 2010

**MEMORANDUM**

TO: Local School District Superintendents, Charter School Administrators,  
Other Interested Parties

FROM: Mary Rose C de Baca, Ed.D.  
Assistant Secretary for Educator Quality

RE: Increase in Licensure Fee's will be effective June 30, 2010

---

Effective June 30, 2010 the Public Education Department (PED) will increase the amount for License Application Processing Fee. The reason for the fee increase is that current Licensure fee amounts do not offset the costs incurred by;

- the educator background check program
- enforcing educator ethics requirements
- processing initial or renewal licensure applications including reviews of Professional Development Dossiers

This fee increase will prevent the Educator Licensure Fund from finishing Fiscal Year 2011 in the red as it did in Fiscal Year 2010. Attached is a document that shows the new fee amounts that will become effective June 30, 2010. We ask for your cooperation and understanding in assisting PED to disseminate this information. Your cooperation will ensure that license applications continue to be processed in a timely manner without unnecessary delay. If you have any additional questions or concerns about this process please contact our Licensure Bureau at (505) 827-5821.

cc: Dr. Veronica C. García, Secretary of Education  
Dr. Sheila Hyde, Deputy Secretary for Learning and Accountability  
Mr. Phil Baca, Bureau Chief, Professional Licensure Bureau  
Mr. Lonnie Hudson, Bureau Chief, Educator Ethics Bureau

# APPLICATION PROCESSING FEES FOR LICENSURE

Effective June 30, 2010

## **Initial and Additional Licensure Application**

Teacher, Administrator, and Instructional Support Provider.....	\$125
Educational Assistant, Substitute Teacher, Health Assistant, & Coach.....	\$35

## **Continuing Licensure Application**

Teacher (same level), Administrator, & Instructional Support Provider.....	\$95
Educational Assistant, Substitute Teachers, Health Assistants & Athletic Coaches.....	\$35
Teacher Advancement (advancement through PDD)	\$320
• 1 Strand Resubmission.....	\$110
• 2 Strand Resubmission.....	\$220
• 3 Strand Resubmission.....	\$320

## **Endorsement Application**

Adding Endorsement(s) to a Teaching License.....	\$95
--	------

## **OPAL Submission**

Online Portfolio for Alternative Licensure.....	\$320
• 1 Strand Resubmission.....	\$110
• 2 Strand Resubmission.....	\$220
• 3 Strand Resubmission.....	\$320

## **Fingerprint Card Processing**

Background Check.....	\$75
-----------------------	------